



# Festival of **Architecture** 2017

WE ARE BUILDING THE FESTIVAL - SO NOW WE NEED TO KNOW -

*All about your 2017 event*

## Read me first

### About this RIAS funding application form

We have created this application form to gather details about your event for the Festival of Architecture 2017 and to evaluate your funding proposal.

This PDF is an electronic form. You can fill it in using Adobe Acrobat Reader, Adobe Acrobat Pro or Apple Preview and then save it. You can also print it out or save it as a word document.

### Getting your information back to us

Please return it to us by email to [info@festivalofarchitecture.scot](mailto:info@festivalofarchitecture.scot). We require your application by **Friday 30th June 2017**.

### The RIAS FoA 2017 fund

The RIAS is providing the opportunity for events organisers to access between £500 and £2000 to enhance existing or create new activity, reflecting the themes and supporting the aims of the Festival. A total fund of £20,000 has been made available.

Applications will be assessed on their ability to reflect the objectives and against the criteria set out below. Applications will be assessed by the RIAS Festival team, a senior RIAS member representative and an invited representative from our Festival partnership.

### Objectives

This Festival aims to provide:

- opportunities for the public to participate and engage with activity that recognises and celebrates architecture,
- opportunities to reach a wide audience, locally, nationally or internationally,
- ways to bring architecture into education or working with young people or children,
- increases awareness and skills in architecture and the build environment.

### Evaluation criteria

Submissions will be considered on their:

1. relevance and fit to the aims and objectives,
2. location in Scotland. (Applications from outlying areas of Scotland will be considered favourably),
3. viability and funding,
4. impact on visitor/ audience numbers and participation.

## 1 About your organisation

### Contact name

*Provide your name or the name of the main contact for the Festival in your organisation.*

### Organisation name and address

*Provide the name and address of your organisation.*

### Organisation code

*For office use*

### Charity number

*Provide your charity number if applicable*

### e-mail address

*Provide your e-mail address in case we need to contact you.*

## 2 About your event

### Name of event

*This is the title of your event. If you have other separate events, you can provide an application form for each event.*

### Brief description

*Provide a brief description of your event. Provide a maximum of 100 words.*

## 3 Where and when is your event happening?

### Venue name and location

*Provide a location for your event. This can be the town or city, or general area (e.g. 'Across the Highlands'), or a venue along with the town and city.*

### Event start date

*Please provide the start date of your event (or the date of the event if only on a single day). Dates should be in the form DD/09/2017.*

### Event end date

*Please provide the end date of your event. Leave blank if your event is only on a single day. Dates should be in the form DD/09/2017.*

## 4 Project Partners

Details of your partner organisation(s)

## 5 Audience or visitor numbers

Details of the audience or visitor numbers expected

## 6 Event costs and other sources of funding

Provide details of the anticipated cost/ budget for the event and any other funding already secured or applied for / committed from other sources

## 7 Funding application

Please state the value of the funding you are applying for



**The Festival of Architecture 2017**

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